

Trustees/ Management Committee Code of Conduct

Version: V1

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Approved by: Br Malik Akram (Chair)

Next Review date:

One such set of standards came out of the Nolan Committee, which published its Seven Principles of Public Life, and recommended that all public bodies adopt codes of conduct incorporating those principles. The Nolan Principles form the basis of many codes of conduct, translated into contexts outside of the public sector, and have been adopted widely.

The Nolan Principles – Adapted for Trustees.

1. Selflessness

Trustees should act solely in terms of public benefit. They should not act in order to gain financial or other benefits for themselves, their family or their friends.

2. Integrity

Trustees should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their role as a trustee.

3. Objectivity

In carrying out the business of the organisation, trustees should make choices based on merit.

4. Accountability

Trustees are accountable for their decisions and actions to their stakeholders and the public and must submit themselves to whatever scrutiny is appropriate to their role.

5. Openness

Trustees should be as open as possible about all the decisions and actions they take.

6. Honesty

Trustees should declare any private interests relating to their trusteeship and take steps to resolve any conflicts arising in a way that protects the public benefit.

7. Leadership

Trustees should promote and support these principles by leadership and example.

It is the responsibility of all AHMA Trustees and the Management Committee members to:

- **Act within the governing document and the law** – being aware of the contents of the organisation's governing document and the law as it applies to AHMA.
- **Act in the best interest of AHMA as a whole** – considering what is best for the organisation and its beneficiaries and avoiding bringing AHMA into disrepute.



- **Manage conflicts of interest effectively** – registering, declaring, and resolving conflicts of interest. Not gaining materially or financially unless specifically authorised to do so.
- **Respect confidentiality** – understanding what confidentiality means in practice for AHMA, its board and the individuals involved with it.
- **Have a sound and up-to-date knowledge of AHMA and its environment** – understanding how AHMA works and the environment within which it operates.
- **Attend meetings and other appointments or give apologies** – considering other ways of engaging with the organisation if regularly unable to attend trustee meetings.
- **Prepare fully for meetings and all work for AHMA** – reading papers, querying anything you do not understand and thinking through issues in a good time before meetings.
- **Actively engage in discussion, debate and voting in meetings** – contributing positively, listening carefully, challenging sensitively, and avoiding conflict.
- **Act jointly and accept a majority decision** – making decisions collectively, standing by them and not acting individually unless specifically authorised to do so.
- **Work considerately and respectfully with all** – respecting diversity, different roles and boundaries, and avoiding giving offence.

Trustees are expected to honour the content and spirit of this code.

Signed Br Malik Akram.

Name

Date 11th October 2020